Project Startup Report
Presented to the IT Committee March 26, 2008

Project Name: Mainframe Re-write of Treasurers Office Programs

Agency: Office of State Treasurer

Business Unit/Program Area: 1200

Project Sponsor: Lawrence Hopkins

Project Director: Kelly Schmidt – State Treasurer

Project Manager: Sarah Lee

Project Description
Rewrite the outdated (created in the 1970's) existing State Treasurer outstanding checks and tax distribution (Oil & Gas Tax Distribution, Cigarette Tax Distribution, Highway Tax Distribution, State Aid Distribution, Township Road Tax Distribution and Estate Tax Distribution) applications with a new industry standard language for a more user friendly and easy-to-maintain environment.

Business Need or Problem
1. Minimize the time and cost of making changes to the outdated applications. 2. The ability to react and account for more complex distribution formulas. 3. Ensure the timeliness and accuracy of all state tax distribution. 4. Increase staff efficiency and focus staff efforts on more complex issues.

Key Metrics		
Project Start Date	Estimated Length of Project	Estimated Cost

6/15/07	Implementation:
	    Phase I (Oil & Gas) 07/23/08
	    Phase II (Remaining) 04/16/09
	Completion:
	    Project 05/01/09
		$664,942.00

Benefits to Be Achieved	
Project Objectives	Measurement Description
Rewrite application with a new industry standard language for a more user friendly and easy-to-maintain environment.	By minimizing the time and cost of making changes to the outdated applications, the cost and time associated with change requests should be reduced by 50% in the 2009 - 2011 biennium compared to the 2005-2007. By improving, updating and automating the processes used to process work the staff productivity will be increased by 20%. This will increase staff efficiency and focus staff efforts on more complex issues by ensuring timeliness and accuracy of all tax distribution. Along with this improvement it will

	minimize the involvement of the Deputy State Treasurer.
The applications will support complex distribution formulas created by ND Century Code.	The application significantly limits the ability to update distribution formulas. By setting up application tables the Office of State Treasurer will be able to determine and update the formulas utilized.

Cost/Benefit Analysis

Anticipated Benefits:

 The project rewrite will reduce errors and the user friendly environment will make the system more functional. Time and cost required to support the system will decrease significantly by utilizing new technology. Future constitutional and statutory requirements on the system will be more adaptable.

Cost Estimate:

 The Office of State Treasurer currently has set aside for this rewrite project from the 2007-2009 biennium, total funding of $768,228.

Key Constraints or Risks

Key Constraints:

- Project must be operational and approved by the Office of State Treasurer end users no later then June 30, 2009.

Key Risks:

- The project may not fulfill functionality requirements

- Scope Change

- Schedule and funding needs go beyond June 30, 2009 deadline

- Resource available in Office of State Treasurer